



volunteer centre
Ionad d'Obair Dheonach Dhún Laoghaire Ráth an Dúin
DÚN LAOGHAIRE RATHDOWN

Valuing Volunteers Award 2012

Entry Form

Name of organisation or community group:	
Contact details:	
Name	
Address	
Tel no:	email:
Number of volunteers in your group/organisation;	
Yes	
<i>Do you have a volunteer policy?</i>	
<i>Do you have role descriptions for your volunteers?</i>	
<i>Is there a named person responsible for looking after volunteers?</i>	
<i>Has someone in your organisation attended Volunteer Management Training?</i>	
<i>Do you respond promptly to volunteers who offer to help?</i>	
<i>Do you interview volunteers?</i>	
<i>Do you provide adequate preparation/induction/ training for new volunteers?</i>	
<i>Do you provide out-of-pocket expenses?</i>	
<i>Are volunteers covered by insurance and a health and safety policy?</i>	
<i>Is there a complaints policy for volunteers?</i>	
<i>Do you meet volunteers regularly to give support?</i>	
<i>Do you organise social events, or other initiatives to give recognition and thanks to volunteers?</i>	
<i>Are volunteers involved in decision- making?</i>	
<i>Do you provide on-going training for volunteers?</i>	

In not more than 500 words please explain how your group / organisation / club values its volunteers and deserves the Valuing Volunteers Award using the headings given in the Award Criteria.

Forms should be returned by 5th October 2012 to:

**Dun Laoghaire Rathdown Volunteer Centre
Old Post Office
Main Street
Blackrock, Co Dublin
info@volunteerdlr.ie
01 2090630**